

**OPERATION PLAN
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE TOWN OF NAGS HEAD, NORTH CAROLINA
AND
THE TOWN OF KILL DEVIL HILLS, NORTH CAROLINA**

This **OPERATION PLAN – MEMORANDUM OF UNDERSTANDING**, made and entered into this _____ day of _____, **2018**, by and between the Town of Nags Head, North Carolina, and the Town of Kill Devil Hills, North Carolina.

W I T N E S S E T H

A. BACKGROUND AND OBJECTIVES

WHEREAS, the Town of Nags Head and the Town of Kill Devil Hills have constructed and wish to operate an ocean access site at Eighth Street, east of South Virginia Dare Trail; and

WHEREAS, each Town claims ownership to the centerline of the right-of-way of Eighth Street; and

WHEREAS, each municipality wishes to collectively address the operation and maintenance of this access facility;

NOW, THEREFORE, upon the awarding and acceptance of a grant from the North Carolina Division of Coastal Management, the Town of Nags Head and the Town of Kill Devil Hills mutually agree to the following:

B. OPERATION PLAN.

1. **Hours of operation.**

Parking in designated parking spaces will be allowed between the hours of 6:00 a.m. and 12:00 midnight. The site will be signed NO PARKING BETWEEN THE HOURS OF 12:01 A.M. TO 5:59 A.M.

2. **Patrolling site.**

Both the Town of Nags Head and the Town of Kill Devil Hills will patrol the access on a routine basis. Each Police Department shall have equal responsibility in enforcing the applicable laws.

3. **Emergencies and lifeguards.**

Emergency response will be as directed by Beach Central. Each municipality's lifeguard service will routinely patrol the area.

4. **Routine repairs and maintenance of the parking lot, ramp, vegetation, crossovers, and trash collection.**

The Town of Nags Head will provide routine maintenance for a mutually agreed upon annual fee. The Towns of Kill Devil Hills and Nags Head do hereby mutually agree on an annual fee of five hundred dollars (\$500), representing the Town of Kill Devil Hills' share for routine repairs and maintenance of the parking lot, ramp, vegetation,

crossovers, and trash collection of the Eighth Street beach access facility. This fee shall cover the period from _____, to _____, and shall renew automatically on July 1st of each year thereafter until either the Memorandum of Understanding expires or both parties mutually agree upon a revised fee.

5. Major repairs to parking lot, ramp, and crossover as a result of a major storm or other catastrophic event.

The Towns shall jointly be responsible for major repairs (in excess of \$1,000) to the facility. The Town of Nags Head shall take the lead in assessing damages and coordination efforts to rebuild the site. Each Town shall be responsible for 50 percent (50%) of the total repair costs.

6. Water service and billing procedure.

The Town of Nags Head shall provide potable water to the site and bill the Town of Kill Devil Hills on a quarterly basis for one-half (1/2) the cost of water.

7. Signage.

In addition to the signage required by CAMA, each Town shall have a reasonable size identification sign. Other signs shall include handicapped accessible sign, parking signs, and other signs of general information. There shall be no commercial signs of any kind on the site.

8. Limitations on crowd gathering events.

There shall be no crowd gathering commercial activity at the site unless duly authorized by both Towns.

9. Term.

The term of this Memorandum of Understanding shall be three (3) years, commencing _____ and ending _____.

This Memorandum of Understanding may be extended and or modified for additional three-year periods upon mutual agreement of both parties.

IN WITNESS WHEREOF, the parties hereto have caused this OPERATION PLAN – MEMORANDUM OF UNDERSTANDING to be executed by their duly authorized representatives as of the date first above written.

Town of Nags Head, North Carolina

Town of Kill Devil Hills, North Carolina

By: _____
Cliff Ogburn, Town Manager

By: _____
Debora P. Diaz, Town Manager

THIS INSTRUMENT HAS BEEN
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REQUIRED BY THE LOCAL
GOVERNMENT BUDGET &
FISCAL CONTROL ACT.

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Finance Officer – Town of Nags Head

Finance Officer – Town of Kill Devil Hills